



COM 100 *Public Speaking* (3)

Fall 2004

Instructor: Mark Peters

Office phone: (403) 212-8855

Email: mpeters@faccalgary.com

1. Course Description:

Participants in this class will be introduced to the principles and practice of effective public speaking. Students will apply the theory through a number of class presentations. Both instructor and class mates will provide critique for further growth.

2. Course Objectives:

- to grow in humility
- to learn how to connect with your listeners
- to understand the need for and the process of effective public speaking
- to acquire skills which will improve through careful listening, critical thinking, and sound reasoning
- to acquire skills for preparing, organizing, and presenting various forms of public communication

3. Course Expectations:

- **Attend and participate in all class sessions:** It is expected that students will attend class sessions and participate to the level of their ability. Students whose absences exceed 20% of the scheduled classes will receive a failing grade.
- **Speak:** Students are expected to present speaking assignments on the day they are assigned. If extenuating circumstances make that impossible, please arrange to switch speaking dates with a classmate and advise the instructor of the arrangement.
- **Critique:** Giving and receiving critiques are crucial to growing as an effective communicator. It is expected that students will listen carefully to each other during class discussions and speaking exercises, keeping an open mind and refraining from dismissive or hurtful comments.

4. Course Requirements and Grading:

A. Speeches:

70%

- **Salvation Testimony (4-6 min) 10%**
- **Informative Speech (6-8 min) 15%**
- **Persuasive Speech (8-10) 20%**

- **Final Speech (13-15 min)** **25%**

*** On the day of your presentation, a full manuscript of your speech will be expected by the instructor.

B. Participation: **20%**

- written critique of other student's speeches
- written self-critique of all speeches (to be handed in, based on video)
- attendance and participation

C. Reading: **10%**

- A thorough reading of the entire textbook is required

5. Due Dates:

A. Speeches:

- Salvation Testimony: Sept 16th, 18th, 23rd
- Informative Speech: Oct 2nd, 7th, 9th
- Persuasive Speech: Oct 21st, 23rd, 30th, Nov 11th
- Final Speech: Nov 20th, 25th, 27th, Dec 2nd, 4th

B. Reading: reading due last day of class

6. Required Text:

- Rozakis, Laurie. *The Complete Idiot's Guide to Public Speaking 2nd Edition*. Indianapolis: Alpha Books, 1999.

7. Additional Notes:

Speeches will be video taped to assist with self-evaluation, therefore please ensure you bring your video tape to class when you are scheduled to speak.