

Class Information		Instructor Information			
Days:	NA	Professor of Record	Miriam Charter (PhD)		
Time:	NA	Email:	mcharter@ambrose.edu		
Room:	NA	Phone:	403-410-2000 (6932)		
Lab/Tut:	NA	Office:			
		Office Hrs:			

Textbooks:

The text will be decided upon by the local teacher. The student is encouraged to begin some language learning even before leaving for onSite, for example, using online resources such as <http://www.spanishdict.com>

Upon the advice of the local teacher/tutor, it is often wise to obtain some local tools in the forms of books, workbooks, dictionaries which will be useful throughout the onSite experience. Mentors will have advice as to which books to purchase.

Course Description for ICS 100 & 201 Language:

These courses are an exclusive *onSite* option, involving language study *in situ*.

ELABORATION:

For ICS 100 Language I, the student will spend three to four weeks **immersed** in language study at a language school/institute during their first month in-country. Depending on the situation and availability of **formal** language study, the student will concentrate on language during this time, with as much focus as possible, along with settling into the culture. After this initial immersion into the language, the student will meet with a language tutor for at least an hour twice a week in order to continue to progress in his language learning. In addition, the student will spend at least five hours/week in work outside of class: various methods of language learning should be incorporated into this outside-of-class work: reading, speaking, comprehension and writing.

It is important to understand that the goal of language learning during onSite is to move beyond the learning as an academic exercise to seeing it as a means of engaging with culture. Thus much of the outside-of-class work should be done in a social context, compelling the student to interact with the people and places around him. Learning activities should therefore reflect the course objectives, encouraging cultural learning through activities such as field trips, greetings and visits with neighbours, buying food in the market, listening to the radio or watching local TV, going to church, etc.

Expected Learning Outcomes:

The objectives of these courses are to:

1. develop the ability to use the language effectively for purposes of practical communication within the host country
2. form a sound base of the skills, language and attitudes required for further study
3. offer insights into the culture and civilization of the host country
4. encourage fuller integration into the local community
5. develop a fuller awareness of the nature of language and language learning
6. encourage positive attitudes toward language learning and towards speakers of other languages and a sympathetic approach to other cultures and civilizations

Course Schedule:

First month: 35 hours instruction immersed in language study

Next 2-3 months: 2 hours/week with tutor x 8 weeks = 16 hours
5 hours/week outside of class practice x 8 weeks = 40 hours

If the student receives more than 35 hours of instruction during the first few months in-country, those extra hours can be “banked,” and considered part of the required 35 hours of instruction for ICS 201 (the second language course). A student may only register for ICS 201 onSite Language II if they have room in their program for another elective. The student **must track** the hours of instruction, from both the language institute and the time spent with a language tutor, as well as the hours spent on outside-of-class work, and be prepared to submit his summary timesheet to the instructor (Miriam Charter). The Language Time Sheet is Appendix B . The language time sheet on the Moodle onSite page can be downloaded and a copy made. These hours must total 70 hours or more of instruction for the two language courses (ICS 100 and ICS 201), and a minimum of 110 hours of outside-of-class work.

Requirements:

Evaluation will take place using the categories/descriptions which follow. This information is available in Appendix A which the student should print off and take to the tutor/teacher in the language location. It is feasible that the mentor will need to translate it if the tutor does not speak English. Appendix A is the documentation which the student shall send to the Professor of Record (Miriam Charter, in this case) for evaluation categories below:

Conversation

- The student must be able to comprehend and use a range of spoken language, such as conversation about the ministry/church, shopping, sharing about God, and family and community life. He must be able to share about himself, where he is from and some basic facts about Canada. He must be able to demonstrate that he is able to carry on a conversation.

Vocabulary

- Listening to a church service and to a normal conversation between two co-workers, the student should be able to pick out numerous terms that she can translate.
- The student should know about 2500 words.

Language rules

- The student must understand and be able to explain the basic rules of the language. For ICS 201 the student must understand and explain rules that go beyond the basics.

Reading

- The student must be able to read one page of text and pronounce the words correctly.

Writing

- The student must be able to write a note about an ordinary, daily event, writing in the present tense, using a minimum of 200 words.

Effort

- The student must demonstrate a real desire to learn and to keep on improving. This aspect of the assignment evaluates effort more than the level of achievement.

Course Grade will be based upon¹

Categories for evaluation	Points available for this category	Assigned by Instructor
Conversation	50	
Vocabulary	20	
Reading	10	
Writing	10	
Effort	10	
Total	100 points	

Evaluated by (Language Instructor/Tutor): _____

Date: _____

Signature: _____

Attendance:

As agreed upon by the local language school, mentor and student.

Grade Summary:

The available letters for course grades are as follows:

<u>Letter Grade</u>	<u>Description</u>
A+	
A	Excellent
A-	
B+	
B	Good
B-	
C+	
C	Satisfactory
C-	
D+	
D	Minimal Pass
F	Failure

The professor of record shall determine, based on the evaluation of the local language teacher/tutor and on the time sheets which the student submit, a grade according to the above grade summary.

¹ The assessment by the local teacher/tutor will determine 80% of the grade, the *onSite* director will assign the other 20%, basing the grade on the student's time sheet summarizing the hours spent in instruction and in outside-of-class work.

Assessment Objectives

Students will be assessed on their ability to:

1. Understand and respond to spoken language
2. Understand and respond to written language
3. Communicate in speech, showing knowledge of a range and variety of vocabulary, and applying the grammar and structures of the target language accurately
4. Communicate in writing, showing knowledge of a range and variety

The requirements will differ depending on what language the student is learning. We have divided the languages of the world into language groups: 1) West European languages, 2) Other languages that use the Latin alphabet, 3) Non-Tonal languages that do not use the Latin alphabet, 4) Tonal Languages. The requirement in each of the following evaluation categories will depend on the language group; however the evaluation categories will remain the same. The requirements for the second language course (ICS 201) will be the same but the level of knowledge and ability will be higher.

Policies:

An appeal for change of grade on any course work must be made to the course instructor within one week of receiving notification of the grade. An appeal for change of final grade must be submitted to the Office of the Registrar in writing within 30 days of receiving notification of the final grade, providing the basis for appeal. A review fee of \$50.00 must accompany the appeal to review final grades. If the appeal is sustained, the fee will be refunded.

Important Notes/Dates:

Because of the nature of this course and the onSite program, any student needing to withdraw from the course must contact the registrar's office for permission. Students wishing to withdraw from a course, but who fail to do so by the applicable date, will receive the grade earned in accordance with the course syllabus. A student obliged to withdraw from a course after the Withdrawal Deadline because of health or other reasons may apply to the Registrar for special consideration.

Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Student Handbook and Academic Calendar. Personal information, that is information about an individual that may be used to identify that individual, may be collected as a requirement as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

Extensions

Requests for course extensions must be submitted to the Registrar's Office by the appropriate deadline

(as listed in the Academic Calendar <http://www.ambrose.edu/publications/academiccalendar>).

Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control."

Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University College as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to give credit to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college. Students are expected to be familiar with the policies in the current Academic Calendar and the Student Handbook that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

Students are strongly advised to retain this syllabus for their records.