



A M B R O S E

**BUS 350 – Business Law  
(3 credit hours)**

**Fall 2013**

**Class Schedule**

Time: Mondays from 9 – 11:45 am

Location: Room A2212

**Instructor Information**

Instructor: Angie Redecopp, MBA, LLB, B.Ed  
Director of Development, International Justice Mission  
Former Partner, Borden Ladner Gervais LLP

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Office hours: Typically after class or by appointment

**Course Description**

From the Academic Calendar - This course provides an examination of the Laws of Contracts, assignments, trusts and negotiable instruments. Business transactions and the formation of contracts will be discussed. This course also covers the Law of Torts, insurance and guarantees, principle and agent, negotiable instruments, partnerships, corporations and credit transactions.

**Prerequisites:** BUS 100 or BUS 105

**Expected Learning Outcomes**

By the end of this course you will be expected to understand the concept of the “rule of law” and how it forms the basis of our Canadian legal system. In addition, you will be expected to understand how to manage risk in a business setting and communicate about legal concepts. Finally, Biblical views of justice will be considered throughout the course.

You will develop a basic understanding of:

- Canadian legal system
- Litigation process and alternative dispute resolution
- Torts and liability
- Contract negotiation, formation and enforcement
- Legal forms of businesses in Canada
- Basic concepts of property law – real property, personal property, intellectual property
- Marketplace legislation – consumer protection, financing, bankruptcy
- Electronic commerce and international trade

**Required Textbook:** *Legal Fundamentals for Canadian Business*, 3<sup>rd</sup> Edition, Richard A. Yates, Pearson Canada Inc., 2013.

## Course Requirements

### *Summary*

The following is a summary of all evaluation methods and relative weights for the course:

<b>Evaluation Method</b>	<b>Weight</b>	<b>Date Due</b>
Quizzes	10%	Prior to each class
Midterm exam (chapters 1-4)	20%	October 7, 2013
Final exam (chapters 5-10)	30%	December 16, 2013
Assignments (4 @ 5% each)	20%	See schedule
Business Negotiation	20%	November 4-13, 2013

### *Quizzes*

Quizzes on the terminology and basic concepts covered in each chapter must be completed during the week prior to the first class in which a chapter is discussed. The purpose of the quizzes is to encourage students to do the chapter readings and get a grasp of the basic concepts prior to class. Class lectures, assignments and exams will focus on applying the concepts so it is important that a foundation be laid. Quizzes will typically be 15 questions in length. They must be completed on Moodle (under the “Quizzes”) tab. One attempt is allowed for each quiz and you have 45 minutes to complete each quiz. You may use your text and any other non-human resources (i.e. do not do with a classmate). Please note that the first quiz is available until September 16<sup>th</sup>.

### *Midterm & Final Exams*

The exams will focus on the application of the concepts learned throughout the course. The final will not be cumulative. The Cases for Discussion and to a lesser extent the Questions for Student Review and the Questions for Further Discussion at the end of each chapter of the text are good examples of exam type questions. Students will be permitted to create and bring one double sided reference sheet for each exam. Sample exam questions and answers will be provided.

### *Assignments*

Short assignments will be completed throughout the course. Assignments must be submitted via Moodle before 9am on the dates due. Late assignments will not be accepted. Details on each assignment will be available on Moodle. The assignments include:

1. Case brief
2. Legal research memo
3. Court attendance and summary report
4. Class insights – Bible & justice, legal ethics in the news

### *Business Negotiation*

Students will be provided with a set of facts and certain objectives and constraints for a business negotiation. The negotiations will take place during the week of November 4<sup>th</sup> with certain written components to be submitted prior to and after the negotiations. Details will be provided on Moodle.

## **Participation**

Each student is also expected to regularly attend and actively participate in classroom discussions and any on-line discussion forums assigned. Group discussions and analysis of course topics will be a key component of learning throughout the term. Students are expected to attend all classes, having prepared for class by reading the assigned readings ahead of time and actively participate in group discussions. The skills needed to participate effectively in class and present your ideas are the same skills required to be effective in the business world. If external circumstances or illness prevent you from attending or adequately preparing for a class, please let the professor know. The instructor may reduce a student's mark by a letter grade (i.e. B to B-) if a student's participation is inadequate.

## **Electronic Etiquette**

Students are expected to treat their instructor, guest speakers, and fellow students with respect. It is disruptive to the learning goals of a course or seminar and disrespectful to fellow students and the instructor to engage in electronically-enabled activities unrelated to the class during a class session. Please turn off all cell phones and other electronic devices during class. Laptops and tablets should be used for class-related purposes only. Please do not use iPods, similar devices or headphones. Do not text, read or send personal emails, go on Facebook or other social networks, search the internet, or play computer games during class. The professor has the right to disallow the student to use a laptop or tablet in future lectures and/or to ask a student to withdraw from the session if s/he does not comply with this policy. Repeat offenders will be directed to the Dean. If you are expecting communication due to an emergency, please speak with the professor before the class begins.

## **Grading**

The available letters for course grades are as follows:

<i>% Grade</i>	<i>Letter Grade</i>	<i>Description</i>
95% to 100%	A+	
90% to 94%	A	Excellent
85% to 89%	A-	
80% to 84%	B+	
76% to 79%	B	Good
72% to 75%	B-	
68% to 71%	C+	
64% to 67%	C	Satisfactory
60% to 63%	C-	
55% to 59%	D+	
50% to 54%	D	Minimal Pass
0% to 49%	F	Failure

To pass the course, students must achieve an overall grade of at least 50%. Failure to submit an assignment without legitimate reason (i.e. evidenced illness) or prior approval of the instructor may result in a failed grade for the course. In the case of legitimate or approved absence, and at the instructor's discretion, the assigned date may be rescheduled to a later date, or if this is not practically possible, the marks reallocated to other components of the course grade. Late assignments will typically receive a mark of 0.

Please note that final grades will be available on your student portal.

### **Important Dates for Registration, Withdrawal, and Course Auditing**

Sunday, September 15, 2013, is the last day to enter a course without permission or to withdraw from a course without incurring a financial penalty in terms of tuition refund.

Tuesday, November 12, 2012, is the last day to voluntarily withdraw from a course or change to audit without academic penalty.

*Course withdrawal forms are available from the Registrar. Students who do not follow the proper withdrawal procedures will be recorded as having failed the course.*

### **Academic Policies**

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Student Handbook and Academic Calendar. Personal information, that is information about an individual that may be used to identify that individual, may be collected as a requirement as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at [privacy@ambrose.edu](mailto:privacy@ambrose.edu).

### **Extensions**

Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a “Course Extension” from the Registrar’s Office. Requests for course extensions or alternative examination time must be submitted to the Registrar’s Office by the appropriate deadline (as listed in the Academic Calendar <http://www.ambrose.edu/publications/academiccalendar>). Course extensions are only granted for serious issues that arise “due to circumstances beyond the student’s control.”

### **Academic Integrity**

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University College as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else’s ideas, words, or work as one’s own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to give credit to another person’s ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college. Students are expected to be familiar with the policies in the current Academic Calendar and the Student Handbook that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student’s permanent record.

Students are strongly advised to retain this syllabus for their records.

**BUS 350 – Business Law**  
**Course Outline and Weekly Reading Schedule**

<b>Date</b>	<b>Class Topics</b>	<b>Readings</b>	<b>Items Due</b>
Sept 9	Introduction Rule of Law Canadian Legal System Litigation Process & ADR Administrative Law & Criminal Law Other Introductory Topics	Chapter 1	
Sept 16	Risk Management Torts Product Liability & Other Business Torts Professional Liability	Chapter 2	
<i>Quizzes for chapters 1 and 2 must be completed before the September 16<sup>th</sup> class. On a go forward basis, each quiz must be completed prior to the class in which the relevant chapter is discussed.</i>			
Sept 23	Guest Speaker – To be confirmed  Formation of Contracts	Speaker Info  Chapter 3	Assignment #1 Case Brief <b>Due Sept 23<sup>rd</sup></b>
Sept 30	Review of Common Contracts Enforcing Contractual Obligations Business Negotiations	Chapter 4	
<b>Oct 7</b>	<b>Midterm Exam (9-11 am) in regular class</b>		
Oct 14 <b>No class</b>	Thanksgiving <i>“Giving thanks always and for everything to God the Father in the name of our Lord Jesus Christ” Ephesians 5:20</i>		
Oct 21	Agents and Principals Employers and Employees Minimizing Risk in the Work Environment Midterm review	Chapter 6	
Oct 28	Methods of Carrying on Business Financing Franchises	Chapter 7	
Nov 4	Real Property and Personal Property  <b>Negotiations to be scheduled during the week of Nov 4<sup>th</sup></b>	Chapter 8	Negotiations (written) Pt 1 <b>Due Nov 4<sup>th</sup></b>

Date	Class Topics	Readings	Items Due
Nov 11 <b>No class</b>	Remembrance Day		Negotiations (written) Pt 2 <b>Due Nov 13</b>
Nov 18	Intellectual Property and Ideas  Guest Speaker – To be confirmed	Chapter 9	
Nov 25	Consumer Protection Competition Law Secured Transactions Bankruptcy	Chapter 5	Assignment #2 Legal Research <b>Due Nov 25<sup>th</sup></b>
Dec 2	Electronic Commerce Risk Management revisited	Chapter 10	
Dec 9	Final Exam review		Assignment #3 Court Report <b>Due Dec 9<sup>th</sup></b>
<b>Dec 16</b>	<b>Final Exam (9-12am) in A2133</b>		

*Note: The dates and order of topics outlined in this schedule may be subject to change at the instructor's discretion throughout the term. Any changes will be communicated in advance.*

*Course Outline and Weekly Reading Schedule – last updated September 8, 2013*