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| Course ID: | Course Title: | Fall 2017 |
| BUS 350 | Business Law | Prerequisite: BUS 100 or 305 |
| | | Credits: 3 |

| Class Information | | Instructor Information | | Important Dates | |
|-----------------------|-------------------|------------------------|-----------------------------------|--|---------------|
| Days: | Wed/Fri | Instructor: | Angie Redecopp MBA, LLB, BEd | First day of classes: | Wed., Sept. 6 |
| Time: | 9:45-11:00am | Email: | aredecopp@ambrose.edu | Last day to add/drop, or change to audit: | Sun, Sept. 17 |
| Room: | A1085-1 (Airhart) | Phone: | 403-874-1310 | Last day to request revised exam: | Mon, Oct. 23 |
| Lab/ Tutorial: | N/A | Office: | L2057 | Last day to withdraw from course: | Mon, Nov. 13 |
| Final Exam: | Dec 15 - 9am-noon | Office Hours: | Tue, Thurs 9:30-11am Wed 1-3pm | Last day to apply for coursework extension: | Mon, Nov. 20 |
| | | | | Last day of classes: | Mon, Dec. 11 |

Course Description

This course provides an examination of the law of contracts, assignments, trusts and negotiable instruments. Business transactions and the formation of contracts will be discussed. This course also covers the law of torts, insurance and guarantees, principle and agent, partnerships, corporations and credit transactions.

Expected Learning Outcomes

By the end of this course you will be expected to understand the concept of the “rule of law” and how it forms the basis of our Canadian legal system. In addition, you will be expected to understand how to manage risk in a business setting and communicate about legal concepts. Finally, Biblical views of justice will be considered throughout the course.

You will develop a basic understanding of:

- Canadian legal system
- Litigation process and alternative dispute resolution
- Torts and liability
- Contract negotiation, formation and enforcement
- Legal forms of businesses in Canada
- Employment law
- Basic concepts of property law – real property, personal property, intellectual property
- Marketplace legislation – consumer protection, financing, bankruptcy
- Electronic commerce and international trade

Textbooks

Legal Fundamentals for Canadian Business, 4th Edition, Richard A. Yates, Pearson Canada Inc., 2016.

Course Schedule

The detailed course schedule and weekly reading list on Moodle will be updated regularly and should be referred to throughout the course

Evaluation

The following is a summary of all evaluation methods and relative weights for the course.

| Evaluation Method | Weight | Date Due |
|-----------------------------|--------|---|
| Quizzes | 10% | Prior to each class where chapter first on syllabus |
| Midterm exam (chapters 1-4) | 20% | October 13, 2017 |
| Final exam (chapters 5-10) | 30% | December 15, 2017 |
| Assignments (4) | 20% | See Course Schedule |
| Business Negotiation | 20% | See Course Schedule |

Requirements:

Quizzes

Quizzes on the terminology and basic concepts covered in each chapter must be completed during the week prior to the first class in which a chapter is discussed (see Course Schedule for exceptions). The purpose of the quizzes is to encourage students to do the chapter readings and get a grasp of the basic concepts prior to class. Class lectures, assignments and exams will focus on applying the concepts so it is important that a foundation be laid. Quizzes will typically be 15 questions in length. They must be completed on Moodle (under the "Quizzes" tab). One attempt is allowed for each quiz and if you read the chapter ahead of time, you should be able to complete them in 30 minutes though it will remaining open for 60 minutes. You may use your text and any other non-human resources (i.e. do not do with a classmate). Your lowest quiz mark will be dropped.

Midterm & Final Exams

The exams will focus on the application of the concepts learned throughout the course. The final will not be cumulative. The Cases for Discussion and Questions for Student Review at the end of each chapter of the text are good examples of exam type questions. Students will be permitted to create and bring one double sided reference sheet for each exam.

Assignments

4 short assignments will be completed throughout the course. Assignments must be submitted via Moodle by 11:55pm on the dates indicated in the Course Schedule. Late assignments will not be accepted. Details on each assignment will be available on Moodle. The assignments will include a case brief, legal research memo, court attendance & summary report and Bible & law insights.

Business Negotiation

Students will be provided with a set of facts and certain objectives and constraints for a business negotiation in November. Certain written components will need to be submitted before & after the negotiations. Details will be provided on Moodle.

Attendance & Participation

Each student is expected to regularly attend and actively participate in classroom discussions and any on-line discussion forums assigned. Group discussions and analysis of course topics will be a key component of learning throughout the term. Students are expected to attend all classes, having prepared for class by reading the assigned readings ahead of time and actively participate in group discussions. The skills needed to participate effectively in class and present your ideas are the same skills required to be effective in the business world. If external circumstances or illness prevent you from attending or adequately preparing for a class, please let the professor know. **Students are to be on time for class and refrain from the use of electronics with the exception of tablets or laptops for note-taking or direct classroom activities. The use of electronics for personal activities is not permitted – out of respect for fellow classmates and the instructor.** The instructor may reduce a student's mark by a letter grade (i.e. B to B-) if a student's participation is inadequate.

Grade Summary:

The available letters for course grades are as follows:

| % Grade | Letter Grade | Description |
|----------------|---------------------|--------------------|
| 95% to 100% | A+ | |
| 90% to 94% | A | Excellent |
| 85% to 89% | A- | |
| 80% to 84% | B+ | |
| 76% to 79% | B | Good |
| 72% to 75% | B- | |
| 68% to 71% | C+ | |
| 64% to 67% | C | Satisfactory |
| 60% to 63% | C- | |
| 55% to 59% | D+ | |
| 50% to 54% | D | Minimal Pass |
| 0% to 49% | F | Failure |

Because of the nature of the Alpha 4.00 system, there can be no uniform University-wide conversion scale. The relationship between raw scores (e.g. percentages) and the resultant letter grade will depend on the nature of the course and the instructor's assessment of the level of each class, compared to similar classes taught previously.

Please note that final grades will be available on student registration system. Printed grade sheets are not mailed out.

Ambrose University Academic Policies:

Communication

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly as the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions. If students do not wish to use their Ambrose accounts, they will need to forward all messages from the Ambrose account to another personal account.

Registration

During the **Registration Revision Period** students may enter a course without permission, change the designation of any class from credit to audit and /or voluntary withdraw from a course without financial or academic penalty or record. Courses should be added or dropped on the student portal by the deadline date; please consult the List of Important Dates. After that date, the original status remains and the student is responsible for related fees.

Students intending to withdraw from a course after the Registration Revision Period must apply to the Office of the Registrar by submitting a "Request to Withdraw from a Course" form or by sending an email to the Registrar's Office by the **Withdrawal Deadline**; please consult the List of Important Dates on the my.ambrose.edu website. Students will not receive a tuition refund for courses from which they withdraw after the Registration Revision period. A grade of "W" will appear on their transcript.

Students wishing to withdraw from a course, but who fail to do so by the applicable date, will receive the grade earned in accordance with the course syllabus. A student obliged to withdraw from a course after the Withdrawal Deadline because of health or other reasons may apply to the Registrar for special consideration.

Exam Scheduling

Students, who find a conflict in their exam schedule must submit a Revised Examination Request form to the Registrar's Office by the deadline date; please consult the List of Important Dates. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; 2) the student has three final exams within three consecutive exam time blocks; 3) the scheduled final exam slot conflicts with an exam at another institution; 4) extenuating circumstances. Travel is not considered a valid excuse for re-scheduling or missing a final exam.

Electronic Etiquette

Students are expected to treat their instructor, guest speakers, and fellow students with respect. It is disruptive to the learning goals of a course or seminar and disrespectful to fellow students and the instructor to use electronics for purposes unrelated to the course during a class session. Turn off all cell phones and other electronic devices during class. Laptops should be used for class-related purposes only. Do not use iPods, MP3 players, or headphones. Do not text, read, or send personal emails, go on Facebook or other social networks, search the internet, or play computer games during class. Some professors will not allow the use of any electronic devices in class. The professor has the right to disallow the student to use a laptop in future lectures and/or to ask a student to withdraw from the session if s/he does not comply with this policy. Repeat offenders will

be directed to the Dean. If you are expecting communication due to an emergency, please speak with the professor before the class begins.

Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. Personal information (information about an individual that may be used to identify that individual) may be required as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

Extensions

Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a course Extension from the Registrar's Office. Requests for course extensions or alternative examination time must be submitted to the Registrar's Office by the deadline date; please consult the List of Important Dates. Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control."

Appeal of Grade

An appeal for change of grade on any course work must be made to the course instructor within one week of receiving notification of the grade. An appeal for change of final grade must be submitted to the Registrar's Office in writing and providing the basis for appeal within 30 days of receiving notification of the final grade, providing the basis for appeal. A review fee of \$50.00 must accompany the appeal. If the appeal is sustained, the fee will be refunded.

Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to acknowledge to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college. Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

Note: Students are strongly advised to retain this syllabus for their records.