

<b>Course ID:</b>	<b>Course Title:</b>	<b>Winter 2020</b>
BUS 350	Business Law	<b>Prerequisite:</b> BUS 100 or 305 or 30 credits
		<b>Credits:</b> 3

Class Information		Instructor Information		Important Dates	
<b>Days:</b>	Tue/Thu	<b>Instructor:</b>	Angie Redecopp MBA, LLB, BEd	<b>First day of classes:</b>	Tues, Jan 7
<b>Time:</b>	2:30-3:45pm	<b>Email:</b>	aredecopp@ambrose.edu	<b>Last day to add/drop, or change to audit:</b>	Sun, Jan 19
<b>Room:</b>	A2210	<b>Phone:</b>	403-874-1310	<b>Last day to request revised exam:</b>	Mon, Mar 9
<b>Lab/Tutorial:</b>	N/A	<b>Office:</b>	L2057	<b>Last day to withdraw from course:</b>	Fri, Mar 20
<b>Final Exam:</b>	Registrar posts	<b>Office Hours:</b>	Usually Mon-Fri 12:30-2	<b>Last day to apply for coursework extension:</b>	Mon, Mar 30
				<b>Last day of classes:</b>	Thurs, Apr 9

### Course Description

An exploration of Canadian legal fundamentals and legal thinking essential for businesses, but also relevant to other organizations and individuals. Topics include the rule of law, organization of the Canadian legal system, torts, contracts, employment, business and non-profit organization and directors' liability, real and personal property and environmental issues, intellectual property, privacy, consumer protection, bankruptcy, e-commerce, international law, and business and human rights.

### Expected Learning Outcomes

By the end of this course, students will be able to:

- Demonstrate legal thinking and carry out legal analysis of legal issues and cases
- Understand fundamental legal concepts such as the rule of law, structure and history of the Canadian legal system, and business and human rights
- Identify key legal elements and issues in fundamental legal areas relevant to businesses and other organizations
- Reflect on scripture and church teaching on justice
- Demonstrate written and oral communication skills and critical thinking

**Textbook:** *Legal Fundamentals for Canadian Business*, 4<sup>th</sup> Edition, Richard A. Yates, Pearson Canada Inc., 2016.

## Course Schedule

The detailed course schedule and weekly reading list on Moodle will be updated regularly and should be referred to throughout the course.

## Evaluation

The following is a summary of all evaluation methods and relative weights for the course. **See the course schedule for any updates on timing.**

Evaluation Method	Weight	Date Due
Quizzes	15%	Prior to each class where chapter first on syllabus
Midterm exam (chapters 1-4)	15%	February 13, 2020
Final exam (chapters 5-10)	25%	Registrar posts schedule Jan 30
Assignments (5)	25%	See Course Schedule
Business Negotiations	20%	See Course Schedule

## Requirements:

### Quizzes

Quizzes on the terminology and basic concepts covered in each chapter must be completed before the first class in which a chapter is discussed (see Course Schedule for exceptions). The purpose of the quizzes is to encourage students to do the chapter readings and get a grasp of the basic concepts prior to class. Class lectures, assignments and exams will focus on applying the concepts so it is important that a foundation be laid. Quizzes will typically be 15 questions in length. They must be completed on Moodle (under the "Quizzes" tab). One attempt is allowed for each quiz. If you read the chapter ahead of time, you should be able to complete them in 30 minutes, though it will remain open for 60 minutes. You may use your text, but the quiz may not be done with anyone else. Your lowest quiz mark will be dropped.

### Midterm & Final Exams

The exams will focus on the application of the concepts learned throughout the course. The final will not be cumulative. The Cases for Discussion and Questions for Student Review at the end of each chapter of the text are good examples of exam type questions. Students will be permitted to create and bring one double sided reference sheet for each exam.

### Assignments

5 short assignments will be completed throughout the course. Assignments must be submitted via Moodle by 11:55pm on the dates indicated in the Course Schedule. Details on each assignment will be available on Moodle. The assignments will include a case brief, bystander training & post, legal research memo, court attendance & post, and Bible & law insights post. Late submissions are permitted: 15% penalty up to one day late, 30% penalty up to two days late, 50% penalty up to one week late, zero beyond one week.

## **Business Negotiation**

Students will be provided with a set of facts and certain objectives and constraints for a business negotiation in March. Certain written components will need to be submitted before & after the negotiations. The negotiation itself can be done individually or with a partner. You will be assigned another individual or pair to negotiate with. Details will be provided on Moodle.

## **Attendance**

Each student is expected to regularly attend and actively participate in class. Group discussions and analysis of course topics will be a key component of learning throughout the term. Students are expected to attend all classes, having prepared for class by reading the assigned readings ahead of time and actively participate in group discussions. The skills needed to participate effectively in class and present your ideas are the same skills required to be effective in the business world. If external circumstances or illness prevent you from attending or adequately preparing for a class, please let the professor know. The instructor may reduce a student's mark by a letter grade (i.e. B to B-) if a student's participation is inadequate. Breach of electronic etiquette and excess exits/re-entry are considered inadequate participation.

## **Grade Summary:**

The available letters for course grades are as follows:

<b>% Grade</b>	<b>Letter Grade</b>	<b>Description</b>
95% to 100%	A+	
90% to 94%	A	Excellent
85% to 89%	A-	
80% to 84%	B+	
76% to 79%	B	Good
72% to 75%	B-	
68% to 71%	C+	
64% to 67%	C	Satisfactory
60% to 63%	C-	
55% to 59%	D+	
50% to 54%	D	Minimal Pass
0% to 49%	F	Failure

Because of the nature of the Alpha 4.00 system, there can be no uniform University-wide conversion scale. The relationship between raw scores (e.g. percentages) and the resultant letter grade will depend on the nature of the course and the instructor's assessment of the level of each class, compared to similar classes taught previously.

Please note that final grades will be available on student registration system. Printed grade sheets are not mailed out.

# Ambrose University Academic Policies:

## Communication

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly as Moodle and the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions. Students are welcome to forward all messages from the Ambrose account to another personal account.

## Registration

\*During the **Registration Revision Period** students may enter a course without permission, change the designation of any class from credit to audit and /or voluntary withdraw from a course without financial or academic penalty or record. Courses should be added or dropped on the student portal by the deadline date; please consult the List of Important Dates. After that date, the original status remains and the student is responsible for related fees.

\*Students intending to withdraw from a course after the Registration Revision Period must apply to the Office of the Registrar by submitting a "Request to Withdraw from a Course" form or by sending an email to the Registrar's Office by the **Withdrawal Deadline**; please consult the List of Important Dates on the my.ambrose.edu website. Students will not receive a tuition refund for courses from which they withdraw after the Registration Revision period. A grade of "W" will appear on their transcript.

\*Students wishing to withdraw from a course, but who fail to do so by the applicable date, will receive the grade earned in accordance with the course syllabus. A student obliged to withdraw from a course after the Withdrawal Deadline because of health or other reasons may apply to the Registrar for special consideration.

## Exam Scheduling

Students, who find a conflict in their exam schedule must submit a Revised Examination Request form to the Registrar's Office by the deadline date; please consult the List of Important Dates. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; 2) the student has three final exams within three consecutive exam time blocks; 3) the scheduled final exam slot conflicts with an exam at another institution; 4) extenuating circumstances. Travel is not considered a valid excuse for re-scheduling or missing a final exam.

## Electronic Etiquette

Students are expected to treat their instructor, guest speakers, and fellow students with respect. It is disruptive to the learning goals of a course or seminar and disrespectful to fellow students and the instructor to use electronics for purposes unrelated to the course during a class session. Turn off all cell phones and other electronic devices during class. Laptops should be used for class-related purposes only. Do not use iPods, MP3 players, or headphones. Do not text, read, or send personal emails, go on Facebook or other social networks, search the internet, or play computer games during class. Some professors will not allow the use of any electronic devices in class. The professor has the right to disallow the student to use a laptop in future lectures and/or to ask a student to withdraw from the session if s/he does not comply with this policy. Repeat offenders will be directed to the Dean. If you are expecting communication due to an emergency, please speak with the professor before class begins.

## Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. Personal information (information about an individual that may be used to identify that individual) may be required as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at [privacy@ambrose.edu](mailto:privacy@ambrose.edu).

## Extensions

Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a course Extension from the Registrar's Office. Requests for course extensions or alternative examination time must be submitted to the Registrar's Office by the deadline date; please consult the List of Important Dates. Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control."

## Appeal of Grade

An appeal for change of grade on any course work must be made to the course instructor within one week of receiving notification of the grade. An appeal for change of final grade must be submitted to the Registrar's Office in writing and providing the basis for appeal within 30 days of receiving notification of the final grade, providing the basis for appeal. A review fee of \$50.00 must accompany the appeal. If the appeal is sustained, the fee will be refunded.

## Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to acknowledge to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college. Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

### Need help? Visit the Student Development office or go online.

Accessibility services: [ambrose.edu/accessibility](http://ambrose.edu/accessibility)

Tutoring & writing: [ambrose.edu/learner-support](http://ambrose.edu/learner-support)

Mental health & wellness: [ambrose.edu/wellness](http://ambrose.edu/wellness)

Sexual violence: [ambrose.edu/sexual-violence-response-and-awareness](http://ambrose.edu/sexual-violence-response-and-awareness) | Campus security: 403-827-0108