



## **Intercultural Internship- IM 712 (3 credits)**

**Instructor: Rev. Tim Moore DMin. and Approved Mentor(s)**

### **Contacting the Instructor**

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### **Course Description**

Internship provides the student with an extended and in-depth practice of ministry for the purpose of integrating classroom input with experiential learning, and to learn the art of theological reflection on experience in the context of building a working relationship with another person in ministry. Internship is normally a three (3) month full-time experience.

### **Further Course Information**

Internship is an integral part of preparation for ministry. It provides the intern with an extended, in-depth practice of ministry for the purpose of integrating classroom input with field experience. In addition, Internship provides our interns with a working relationship with another person in ministry rather than just a place to carry out practical Christian service. The intern is exposed to all forms and facets of the ministry but the primary focus in this experience is on the intern as a disciple in development and on the pastor-mentor as a teacher leader.

Below is a chronological summary of important dates:

- Ministry Internship Orientation Meeting – September
- Ministry Internship Interview with Director of Field Education – October/November
- Approval/assignment of Ministry Internship Site – February
- Ministry Internship Seminar – Late April or early May
- Start of Ministry Internship – August (approx.)

### **Course Objectives**

By the end of the course, the learner should be able to:

1. Explore and evaluate their personal identity as a ministering part of the Body of Christ;
2. Discover the areas of their greatest personal effectiveness within the ministry of the church;
3. Evaluate lifestyle issues and ways of relating to others as they affect personal growth and ministry;
4. Assess the attitudes and values they hold vis-à-vis people, ministry, culture, and life in general;
5. Measure their ability to relate to their fellow workers and to the programs of the church/para-church organization;
6. Analyse a ministry situation and set realistic goals and strategies to meet the needs discovered in the analysis;
7. Evaluate ministry involvement in terms of personal growth, progress toward goals, effectiveness of methods, strengths and weakness, etc.;

8. Integrate more fully their theological and doctrinal points of view with practical experience.

### **Prerequisites of Internship/Important Dates**

- Course Prerequisites (see page 4)
- Minimum GPA 2.0
- Police Check
- Internship Orientation Meeting- September
- Faculty approval for internship and by Director of Field Education- February
- In good standing with the Finance office before internship begins

### **Required Text**

- Required reading will be decided by the mentor
- Internship Manual
- Internship Material Fee of \$100. This is to cover administrative cost and will be billed to your student account.

### **Course Requirements and Grades**

Evaluation of IM 712 is Pass/Fail. The grade is determined by the mentor and the Director of Field Education. All of the assignments below must be completed before a passing mark will be given.

#### *Assessments*

The intern must fill out all the following assessments and send it to the Director of Field Education: learning contract, first assessment, mid-point assessment, and the final assessments. The due dates of the assessment can be found in the Internship Manual. The mentor must fill out the following assessments: learning contract in conjunction with the intern, mid-point assessment, and the final assessments. The due date of the assessments can be found in the Internship Manual. A lay-consultant may also do a final assessment.

#### *Debriefing Interview*

Following the internship, the intern must make an appointment with the Director of Field Education for the purposes of: 1) debriefing and reflecting on the internship; 2) to follow up on matters that arise from the internship; and 3) to discuss the final assessment and grade.

### **Internship Process**

- Internship will be done normally at the same time with WM 705 “Mentoring for Intercultural Effectiveness” (Dr. Charlie Cook)
- Student looks for internship site and mentor in conjunction with the professor of Intercultural Ministries and the inSight coordinator.
- Director of Field Education and the Professor/Chair of the Intercultural Ministries Department approve the internship (remember it needs to be cross cultural in nature). It may be necessary for the student to write a 3-4 page proposal describing the nature of the internship, possible ministry activities and goals, what makes the internship cross-cultural, who the possible mentor might be, financial arrangements and cost (if outside of Canada items such as travel expenses: flight and local, possible monthly stipend, Visa and medical shots, emergency insurance and expense, accommodations, and so on) and other pertinent

information. Included in the proposal is the way in which the intern might raise the appropriate financial funds for the internship. Also, if the internship is outside of Canada, duty of care, custody, and control issues are discussed and agreed upon need to be present in the proposal.

- Chair of the Intercultural Ministries Department interacts with students on syllabus for WM 705
- Director of Field Education and/or the inSight coordinator interact with students on Internship Learning contract and assessments
- Do the Internship and WM 705
- Debrief with Director of Field Education after internship

### **Responsibilities of the Internship Site**

- Supervise internship and do the assessments and learning contract
- Student and internship site need to work out the financial arrangements, including establishing a budget
- Help the student find appropriate living arrangement
- Custody and direction issues with the intern if outside of Canada.

### **Other Important Information**

When you start internship you will be billed for the credits when you start and you have to pay for the credits or you will be charged interest.

It is the responsibility of all students to become familiar with and adhere to academic policies of as are stated in the Student Handbook and Academic Calendar. Personal information, that is information about an individual that may be used to identify that individual, may be collected as a requirement as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at [privacy@ambrose.ca](mailto:privacy@ambrose.ca). The last day to enter a course without permission and /or voluntary withdrawal from a course or change to audit without financial penalty: (please check academic calendar the term you will start internship). Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a “Course Extension.” Alternative times for final examinations cannot be scheduled without prior approval. Requests for course extensions or alternative examination time must be submitted to the Registrar’s Office by the appropriate deadline. Course extensions are only granted for serious issues that arise “due to circumstances beyond the student’s control.”

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college. Students are expected to be familiar with the policies in the current Academic Calendar and the Student Handbook that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean. This syllabus is a contract between the instructor and you. Students are advised to retain this syllabus for their records.

### **Academic Dishonesty: Plagiarism**

Plagiarism involves presenting someone else's ideas, words, or work as one's own. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is plagiarism. Fraud and theft best describe plagiarism, but plagiarism can also occur seemingly by accident when a student fails or forgets to give credit to another person's ideas or words.

Plagiarism includes:

- Submitting work previously submitted in another course without the consent of the instructor.
- Representing the words, ideas, or work of another as one's own in any academic exercise.
- Conducting any act that defrauds the academic process.
- Nearly all forms of plagiarism can be avoided by giving credit to others whenever using:
- Another person's idea, opinion, or theory.
- Any facts, statistics, graphs, drawings—any pieces of information—that are not common knowledge.
- Quotations of another person's actual spoken or written words.
- A paraphrase of another person's spoken or written words.

### **Academic Dishonesty: Cheating**

Cheating is another serious form of academic dishonesty. Cheating includes, but is not limited to:

- Sitting for an examination by surrogate or acting as a surrogate.
- Tampering or attempting to tamper with examinations, grades, or class records.
- Communicating with another student during an examination in a dishonest way.
- Bringing into an examination any textbook, notebook, paper, information or electronic device not authorized by the instructor or examiner.
- Consulting any person or materials outside the examination room without permission to do so.
- Attempting to read other students' examination papers.

### **Penalties**

If an instructor finds there is sufficient evidence of academic dishonesty on the part of a student, then the student will be subject to penalty. Any form of academic dishonesty may result in a zero grade on the assignment, loss of credit in that course, suspension, or other administrative action, as determined by committee.

### **Prerequisites for Internship**

The following prerequisites must be successfully completed by the end of the Winter semester before an internship can be considered:

#### **MDiv**

CC 501 Introduction to Counselling

ED 501 Teaching and Discipleship Making

PR 701 Expository Preaching

PT 501 Personal Formation and Development

PT 601 Theology and Practice of Worship

PT 610 Theology and Practice of Pastoral Care

#### **MDiv (IM)**

CC 501 Introduction to Counselling *or* PT 610 Theology and Practice of Pastoral Care

ED 501 Teaching and Discipleship Making

EV 501 Personal and Corporate Outreach  
PR 701 Expository Preaching  
PT 501 Personal Formation and Development

**MA (IM)**

IM 501 Intercultural Competence  
ED 501 Teaching and Discipleship Making  
EV 501 Personal and Corporate Outreach  
PT 501 Personal Formation and Development

**MA (LM)**

ED 501 Teaching and Discipleship Making  
EV 501 Personal and Corporate Outreach  
PT 501 Personal Formation and Development  
PT 710 Ministry Values and Practice