

Course ID:	Course Title:	Spring 2022
ED 611-CL	Small Group Ministry	Prerequisite:
		Credits:

Class Information		Instructor Information		Important Dates	
Delivery:	In Class preferred, though not mandatory	Instructor:	DMin (Fuller Theological Seminary, 2002), Senior Pastor (Westside Calgary Chinese Alliance Church)	First Day of Class:	May 25, 2022
Days:	May 25-28/June 1-3 (W-F, 6:30-9:30 pm); May 28 & June 4 (Sat 9am-5pm)	Email:	henry.tseung@ambrose.edu	Last Day to Add/Drop:	End of the First Day of Class
Time:		Phone:		Last Day to Withdraw:	End of the Last Day of Class
Room:		Office:		Last Day to Apply for Coursework Extension:	End of the Last Day of Class
		Office Hours:		Last Day of Class:	June 4, 2022

Important Dates and Information

For a list of all important dates and information regarding participating in classes at Ambrose University, please refer to the Academic Calendar at <https://ambrose.edu/academic-calendar>.

Course Description

(official one on school's website) A focused study of the dynamics of small group ministry. The course begins from a biblical and sociological rationale for working with people in small groups and includes an experience of small group life. Consideration is given to the stages of small group life, group types, and small group implementation skills.

(my description) This course is to explore the fundamental aspects of small group ministry and their practice in a church setting. Besides examining the theological and biblical (Christ-centered) foundation of small group, we will cover its kinds, essential activities, stages of development, benefits, covenant-setting, meeting preparation, and leadership development, etc. Students will also experience various group communication skills and spiritual disciplines during the class time. We will see how small group is used as an important tool to build disciples of Christ.

課程內容: 嘗試探討小組事工內容的不同範疇中和它是如何在教會中被應用。除了開始時了解小組事工的神學和聖經(以主耶穌為中心)的基礎外,我們會學習小組的種類,在其中的主要骨幹活動,發展階段,好處,立約,如何作為聚會準備,和培育小組領袖等。學生在堂上也會實習不同的交通技巧和屬靈操練。小組亦被視為培育基督的門徒(門訓)的重要途徑。

Program Outcomes

Some programs require program outcomes to be included in the course syllabus. Please confirm with your Chair and/or Dean.

XXX

Expected Learning Outcomes

Students will gain a solid understanding of small group ministry and needed hands-on knowledge and materials to start a new group, refine the current small groups they are attending/leading, or to be ready to launch a small group ministry in church.

學生將會獲得到對小組事工的蓋括認識,包括材料和技巧去開設一個新小組,改良他們現有的小組,或在教會開設小組事工。

Required and Recommended Textbooks and Readings

Texts 科目課本:

1. Blanchard, Ken. Lead Like Jesus (Nashville: W Publishing, 2016) 學耶穌領導 (台北: 橄欖基金會, 2009) *to adopt Jesus' way of leadership mentality (head, heart and hands)* <https://alleluia-bookstore.myshopify.com/products/lead-like-jesus>
2. Coleman, Robert. Master Plan of Evangelism (Grand Rapids: Revell, 2010). 跟耶穌學佈道 (香港: 道聲出版社, 2006) *Lord Jesus' ways of making disciples* <https://www.books.com.tw/products/0010338839>
3. Osborne, Larry. Sticky Church (Grand Rapids: Zondervan, 2008). *a good reference for overviewing small group ministry and assimilating believers in a North American church setting*
4. 梁廷益. 細胞小組教會組長指南(上): 理論篇 (香港: 沙田浸信會, 2003) *by the Senior Pastor of Shatin Baptist Church; drawn from his small group ministry experiences (operation and administration)* <https://www.logos.com.hk/bf/acms/content.asp?site=logosbf&op=show&type=product&code=9628605070>
5. 吳蘭玉 (Mary Setiawani). 動力小組面面觀 (新加坡: 新加坡神學院, 2006) A Holistic Approach to Dynamic Groups *Small group ministry theories and practices* <https://www.logos.com.hk/bf/acms/content.asp?site=logosbf&op=show&type=product&code=9810553404>
6. 蘇穎智. 直攀高峰 2: 建立合神心意的健康教會 (香港: 全心出版社, 2010) *ministry insights into small group ministry with regard to the overall church operation* <https://www.ustiendao.com/2-22242639.html>

Additional texts (choose according to ministry needs) 課本 (學生按本人事工需要, 可選擇自行購買):

1. 康約理 (Joel Comiskey). From 12 to 3 (Houston: Touch Publications, 2003) 從 12 到 3: 如何運用 G-12 原則建造你的教會 (Taipei: Taosheng Publishing House, 2003) <https://www.logos.com.hk/bf/acms/content.asp?site=logosbf&op=show&type=product&code=957036890X>
2. 康約理 (Joel Comiskey). Groups of 12 (Houston: Touch Publications, 1999) 引爆復興-12 門徒小組 (台北: 道聲出版社, 2001) <https://shop.campus.org.tw/ProductDetails.aspx?productID=000242493>

150 Ambrose Circle SW, Calgary, AB T3H 0L5
T 403-410-2000 TF 800-461-1222
info@ambrose.edu
ambrose.edu

3. Donahue, Bill. Leading Life-Changing Small Groups (Grand Rapids: Zondervan, 2009)
4. Donahue, Bill. Building a Life-Changing Small Group Ministry: A Strategic Guide for Leading Group Life in Your Church (Grand Rapids: Zondervan, 2012)
5. George, Carl F. Prepare Your Church for the Future (Grand Rapids: Revell, 2001). 未雨綢繆話增長: 為教會的未來預作準備 (南加州: 台福傳播中心, 2000) *roles of small group in a META church and small group leadership training* <https://www.ustiendao.com/22789099.html>
6. Hendricks, H.G. Living by the Book (Chicago: Moody Publishers, 2007) 全民讀經法 (台北: 校園書房, 2010) *Inductive Bible study* <https://shop.campus.org.tw/ProductDetails.aspx?ProductID=000426671>
7. Hull, Bill. Disciplemaking Pastor (Grand Rapids: Baker Books, 2007) *how to conduct disciple-making ministry by a pastor through small group ministry*
8. Neighbour, Ralph W. Where Do We Go from Here? (Houston: Touch Outreach Ministries, 2000)
9. Osbourne, Larry. Sticky Leaders (Grand Rapids: Zondervan, 2016) *how to introduce changes in church*
10. Nieuwhof, Carey. Leading Change without Losing It (Cumming: The reThink Group, 2012) *how to conduct change*
11. Putman, Jim. Discipleship Shift (Grand Rapids: Zondervan, 2013) 教會動力大轉化: 五步轉型門徒訓練 (南加州: 台福傳播中心, 2015) *small group for making disciples* <https://www.ustiendao.com/35599570.html>
12. Stetzer, Eric Greiger. Transformational Group (Nashville: B & H Publishing Group, 2014) *how a small group works and its elements*

Further reference 參考課本:

1. Cole, Neil. Cultivating a Life for God (USA: CMA Resources, 2014) *introduce a trio group for spiritual formation and growth*
2. Galloway, Dale. The Small Group Book (Grand Rapids: Revell, 2010)
3. George, Carl F. Nine Keys to Effective Small Group Leadership (Wheaton: Tyndale House Publishers, 2013)
4. Henderson, D. Michael. John Wesley's Class Meeting (Nappanee: Evangel Publishing House, 1997)
5. Lancaster, Daniel. Making Radical Disciples (Nashville: Lightkeeper Books, 2014) *small group leadership training*
6. 梁廷益. 細胞小組教會組長指南 (下): 實踐篇 (香港: 沙田浸信會, 2003)
 <https://www.logos.com.hk/bf/acms/content.asp?site=logosbf&op=show&type=product&code=9628605003>
7. Spader, Dann. 4 Chair Discipling (Chicago: Moody Publishers, 2014) *Lord Jesus' example of making disciples (biblical phases in his ministry days on earth)*
13. Warren, Rick. Rick Warren's Bible Study Methods (Grand Rapids: Zondervan, 2006) 華理克讀經法 (Pasadena: 基督使者協會, 2008) *various Bible study methods introduced*
 <https://shop.campus.org.tw/ProductDetails.aspx?productID=000405942>
8. Yarbrough, Mark. How to Read the Bible Like a Seminary Professor (Nashville: Faith Words, 2015) *about inductive Bible study and its practice*

Course Schedule

May 25-28/June 1-3 (W-F, 630-930 pm); May 28 & June 4 (Sat 9am-5pm)

Requirements:

Course assignments (to be handed in via email at henry.tseung@ambrose.edu):

150 Ambrose Circle SW, Calgary, AB T3H 0L5
 T 403-410-2000 TF 800-461-1222
 info@ambrose.edu
 ambrose.edu

1. **Small group manual (50%), a group project.** Students will develop a leadership manual to be used in their small group leader training. The composition and content will involve an integration of the materials they have learned in this course. The final product could become the handbook for future use in their church.
2. **Ministry project (30%), 4,500 words.** Students are to start/ refine a small group ministry/ a small group(s) in their own church setting. Try to think about the needs of the believers and church and bear in mind such factors as history, traditions, etc. of the church. What is the purpose? What concrete steps of actions are you going to take? How to recruit the group leaders? What will be the reactions to your plan or ministry proposal? From the ministry leaders or the governing board? How will you proceed? What will be the timeline, etc.?
3. **2 Book reports (20%), 1500 words each.** Read the books critically and present what the students have learned, with regard to their personal and/or ministry development. (Students are not to produce a book content summary.)
 - A. Blanchard, Ken. Lead Like Jesus (Nashville: W Publishing, 2016), compulsory and
 - B. Coleman, Robert. Master Plan of Evangelism (Grand Rapids: Revell, 2010) or choose one book (with the instructor's approval) from the Bibliography list.

習作(電郵方式傳至 henry.tseung@ambrose.edu):

- 一. 小組指南手冊(50%), 學生群組集作. 學生將要編寫一本給他們小組組長的訓練手冊. 內容包含融會貫通在這課程中所學習(諸重要題目)的材料. 這手冊亦可成為學生未來在他們教會所使用的工具.
- 二. 事工研究(30%), 4500 字. 學生將計劃開始/改良一個小組或小組事工. 考慮因素中包括信徒和教會的需要, 教會的歷史和傳統等等, 目的是什麼? 有什麼具體的行動? 如何招募小組組長? 教會和信徒對你的建議將會有何反應? 信徒領袖和長議會/執事會的反應? 時間流程? 等
- 三. 兩個閱書報告(20%), 每個報告為 1500 字. 以本身個人/事工發展領受, 學習的角度來審慎思考閱讀, 以帶出感受和回應. (不是提供一份對書中內容概要的總結)
 - A. 肯.布蘭查. 學耶穌領導 (台北: 橄欖基金會, 2009), 必讀和
 - B. 柯若柏. 跟耶穌學佈道 (香港: 道聲出版社, 2006). 或徵得老師同意, 從科目課本, 課本, 或參考課本中選一.

I will use the Letter Grades. Students will be ask to send all their assignments to henry.tseung@ambrose.edu

Attendance:

Students are expected to attend all classes.

Grade Summary:

Grade	Interpretation	Grade Points
A+	Mastery: Complete Understanding of Subject Matter	4.00
A		4.00
A-		3.70
B+	Proficient: Well-Developed Understanding of Subject Matter	3.30

B		3.00
B-		2.70
C+	Basic: Developing Understanding of Subject Matter	2.30
C		2.00
C-		1.70
D+	Minimal Pass: Limited Understanding of Subject	1.30
D		1.0
F	Failure: Failure to Meet Course Requirements	0.00
P	Pass	No Grade Points

Because of the nature of the Alpha 4.00 system, there can be no uniform University-wide conversion scale. The relationship between raw scores (e.g. percentages) and the resultant letter grade will depend on the nature of the course and the instructor's assessment of the level of each class, compared to similar classes taught previously.

Please note that final grades will be available on student registration system. Printed grade sheets are not mailed out.

Other:

Ambrose University Important Policies & Procedures:

Communication

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly as the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions.

Exam Scheduling

Students who find a conflict in their exam schedule must submit a *Revised Final Exam Time Application* to the Office of the Registrar by the deadline noted in the Academic Calendar. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; or 2) the scheduled final examination slot results in three consecutive examination periods. Travel is not considered a valid excuse for re-scheduling or missing a final exam.

Standards of Behaviour in the Classroom Setting

Learning is an active and interactive process, a joint venture between student and instructor and between student and student. Some topics covered within a class may lead to strong reactions and opinions. It is important that Students understand that they are entitled to hold contradictory beliefs and that they should be encouraged to engage with these topics in a critical manner. Committing to this type of "active learning" significantly increases the learning experience for both teacher and student, and reflects the Christian imperative to pursue truth, which lies at the heart of the Ambrose educational experience. However, active discussion of controversial topics will be undertaken with respect and empathy, which are the foundations of civil discourse in the Classroom Setting.

Primary responsibility for managing the classroom rests with the instructor. The instructor may direct a student to leave the class if the student engages in any behaviour that disrupts the classroom setting. If necessary, Ambrose security will be contacted to escort the student from class. Please refer to your professor regarding their electronic etiquette expectations.

Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to acknowledge to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university. Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. The academic calendar can be found at <https://ambrose.edu/academics/academic-calendar>

Privacy

Personal information (information about an individual that may be used to identify that individual) may be required as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

Coursework Extensions

Should a request for a time extension on coursework exceed the end of the term, a *Coursework Extension Application* must be completed and submitted to the Office of the Registrar. The extension (if granted) will be recorded on the student record. Extensions are granted at the discretion of the instructor and registrar. Normally, Course Extension Applications will be considered only when all of the following conditions are met:

- the quality of prior course work has been satisfactory;
- circumstances beyond your control, such as an extended illness or death of a family member, make it impossible for you to complete the course work on time; and
- you submit *Coursework Extension Application* to the Office of the Registrar on or before the deadline specified in the Academic Schedule.

If granted, time extensions do not excuse you from a final examination where one has been scheduled for the course. A temporary grade of TX will be assigned until a final grade is submitted in accordance with the new deadline. A final grade of F will apply to:

- all course work submitted after the end of the semester unless a coursework extension has been granted; and all course work submitted after the revised due date provided by an approved extension to coursework.

Academic Success and Supports

Accessibility Services

Academic accommodation is provided to Ambrose students with disabilities in accordance with the Alberta Human Rights Act and the Canadian Charter of Rights and Freedoms. Provision of academic accommodation does not lower the academic standards of the university nor remove the need for evaluation and the need to meet essential learning outcomes. Reasonable accommodations are tailored to the individual student, are flexible, and are determined by considering the barriers within the unique environment of a postsecondary institution. It can take time to organize academic accommodations and funding for disability-related services. Students with a disability who wish to have an academic accommodation are encouraged to contact Accessibility Services as early as possible to ensure appropriate planning for any needs that may include accommodations. Staff can then meet with students to determine areas to facilitate success, and if accommodations are required, ensure those accommodations are put in place by working with faculty.

Ambrose Writing Services

Ambrose Writing services provides academic support in the four foundational literacy skills—listening, speaking, reading, and writing.

It also assists students with critical thinking and the research process. Throughout the academic year, students can meet with a writing tutor for personalized support, or they can attend a variety of workshops offered by Academic Success. These services are free to students enrolled at Ambrose University. Academic Success serves all students in all disciplines and at all levels, from history to biology and from theatre to theology. To learn more, please visit <https://ambrose.edu/sas/writing-services>

Ambrose Tutoring Services

Ambrose Tutoring Services provides support in specific disciplinary knowledge, especially in high-demand areas such as chemistry, philosophy, math and statistics, and religious studies. These tutors also coach students in general study skills, including listening and note-taking. During the academic year, Ambrose Tutoring Services offers drop-in tutoring for courses with high demand; for other courses, students can book a one-to-one appointment with a tutor in their discipline. These services are free to students enrolled at Ambrose University. To learn more, please visit <https://ambrose.edu/tutoring>.

Mental Health Support

All of us need a support system. We encourage students to build mental health supports and to reach out when help is needed.

On Campus:

- Counselling Services: ambrose.edu/counselling
- Peer Supportive Listening: One-to-one support in Student Life office. Hours posted at ambrose.edu/wellness.
- For immediate crisis support, there are staff on campus who are trained in Suicide Intervention and Mental Health First Aid. See <https://ambrose.edu/student-life/crisissupport> for a list of staff members.

Off Campus:

- Distress Centre - 403-266-4357
- Sheldon Chumir Health Care Centre - 403-955-6200
- Emergency - 911

Sexual Violence Support

All staff, faculty, and Residence student leaders have received *Sexual Violence Response to Disclosure* training. We will support you and help you find the resources you need. There is a website with on and off campus supports – ambrose.edu/sexual-violence-response-and-awareness.

Off Campus:

- Clinic: Sheldon Chumir Health Centre - 403-955-6200
- Calgary Communities Against Sexual Abuse - 403-237-5888

Note: Students are strongly advised to retain this syllabus for their records.