



NAZARENE UNIVERSITY COLLEGE

## EN 110 Effective Writing (3)

Fall 2004

Instructor: Dr. Tim Heath

Office: Room 511

Class Times: T/Th 9:45-11:00

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Office Phone: 571-2550 ext. 5904

Class Location: Room 501

Office Hours: Fridays 8:15-11:00; 2:30-3:45  
or by appointment

### Course Description

This course serves to develop the student's ability to write university level essays. All aspects of essay writing will be covered, especially basic grammar, sentence and paragraph construction, as well as citation conventions.

### Course Objectives

English 110 aims to help students

- achieve competence with the sentence
- achieve competence with the paragraph
- achieve competence with the academic essay
- view writing competence as a lifelong achievement.

### Required Texts

Hacker, Diane. *A Canadian Writer's Reference*. 3rd ed. Boston: Bedford/St. Martin's, 2004.

### On Reserve

Several copies of Hacker's text (updated second edition) are on reserve in the library.

### Course Schedule

9 September – Introduction

14 September – In-class essay and diagnostic review

16 September – the sentence: foundational grammar

21 September – the sentence: foundational grammar

23 September – the sentence: subject-verb agreement

28 September – **Class cancelled for Community Day**

30 September – the sentence: pronoun agreement: **Quiz 1**

5 October – library, research, manuscript form, first drafts [**essay 1 due**]

7 October – thesis statements, topic sentences

12 October – the effective sentence: parallelism, modifiers  
14 October – the effective sentence: diction: **[research exercise due]**  
19 October – **Midterm exam**  
21 October – the paragraph: introduction, the thesis, topic sentences  
26 October – the paragraph: essay bodies  
28 October – **Class cancelled for Community Days**

2 November – the paragraph: transitions **[essay 2 due]**  
4 November – the paragraph: conclusions: **Quiz 2**  
9 November – the paragraph: comparing and contrasting  
11 November – **Class cancelled for mid-semester break**  
16 November – the essay  
18 November – student essay review  
23 November – the essay  
25 November – documentation **[essay 3 due]**  
30 November – the essay: persistent problems

2 December – the essay: persistent problems  
7 December – Last class--review  
?? December – **Final exam**

### **Course Requirements**

1. Students should do all the prescribed readings before class and be prepared to participate in class discussion. I look forward to lively discussions.
2. Assignments are due on the dates specified. Late assignments will not be accepted, unless extenuating circumstances can be shown. Missed exams can only be made up if supported by the appropriate documentation (for example, a doctor's note).
3. To receive a passing grade in the course, all assignments, quizzes, and exams must be submitted to the instructor.
4. Plagiarism in any of its forms will not be tolerated. All instances of plagiarism will be forwarded to the Academic Affairs Committee.
5. Students may not submit work done for another class.
6. The student is responsible for all the information given in class, and also for any changes to the syllabus that are announced in class.

### **Grading**

Essay 1	5%
Essay 2	10%
Essay 3	20%
Quiz 1	5%
Quiz 2	5%
Research assignment	5%
Midterm exam	10%
Final exam	30%
Participation	<u>10%</u>
	100

### **Important Notes**

- Last day to enter course without permission: **17 September 2004**
- Last day to withdraw voluntarily from course without academic penalty: **10 November 2004**
- It is the responsibility of all students to become familiar with and adhere to AUC-NUC academic policies, such as the one on academic dishonesty, which are stated in the current catalogue.