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## NAZARENE UNIVERSITY COLLEGE

### EN 110 Effective Writing (3)

Winter, 2005

**Instructor: Davy Antilla**

#### Contacting the Instructor

<b>Class Times:</b>	EN 110-1: T/Th: 8:15 to 9:30	<b>Class Location:</b>	631
	EN 110-2: T/Th: 9:45 to 11:00		631
	EN 110-3: T/Th: 4:00 to 5:15 pm		501
<b>Office Phone:</b>	571-2550	<b>Office:</b>	502
<b>Office Hours:</b>	TBA or by appointment		
<b>Email Address:</b>	dantilla@auc-nuc.ca		<a href="mailto:dantilla@mtroyal.ca">dantilla@mtroyal.ca</a>

#### Course Description

This course serves to develop the student's ability to write university level essays. All aspects of essay writing will be covered, especially basic grammar, sentence and paragraph construction, and citation conventions.

#### Course Objectives

English 110 aims to help students

- achieve competence with the sentence
- achieve competence with the paragraph
- achieve competence with the academic essay
- view writing competence as a lifelong achievement

#### Required Text

Hacker, Diane. *A Canadian Writer's Reference*. 3<sup>rd</sup> ed. Boston: Bedford/St. Martin's, 2004.

#### Grading

Essay 1	5%
Essay 2	10%
Essay 3	20%
Research Assignment	5%
Quiz 1	5%
Quiz 2	5%
Midterm Test	15%
Final Exam	30%
Participation	<u>5%</u>
	100%

#### Course Requirements

- 1) Students should do all the prescribed readings before class and be prepared to participate in class discussion. I look forward to lively discussions

- 2) Assignments are due at the beginning of class on the dates specified. A penalty of 5% will be deducted for each calendar day a written project is late. Late assignments will not be accepted after graded assignments have been returned to the class.
- 3) Each test will be presented to the class only once. Missed tests and exams can only be made up if supported by the appropriate documentation (for example, a doctor's note).
- 4) To receive a passing grade in the course, all assignments, tests, and exams must be submitted to the instructor.
- 5) Students are expected to respect the standards of intellectual integrity. Plagiarism in any of its forms will not be tolerated. All instances of plagiarism will be forwarded to the Academic Affairs Committee.
- 6) Students may not submit work done for another class.
- 7) Written assignments must conform to designated formats. Students are required to keep an extra copy of each assignment (on disk, as a hardcopy, or both).
- 8) Students are expected to adhere to minimum standards of correctness. These standards apply to spelling, grammar, punctuation, and word usage. Specific details of this policy will be issued and discussed by your instructor.
- 9) Students are responsible for all the information given in class and for any changes to the syllabus that are announced in class.
- 10) Regular attendance and punctuality is expected.

### **Tentative Course Schedule**

January 6	-	General introduction
January 11	-	In-class essay
	-	Basic parts of speech
	-	Basic kinds of sentences
January 13	-	Identifying and correcting sentence errors
January 18	-	Basic punctuation
January 20	-	Subject-verb agreement
		Pronoun-antecedent agreement
January 25	-	Idea generation and thesis statements
January 27	-	<b>Class cancelled for Community Day</b>
February 1	-	Editing and proofreading strategies
		<b>Quiz #1</b>
February 3	-	Research methods
		<b>Essay #1 due</b>
February 8	-	Effective introductions
February 10	-	Effective paragraphing: topic sentences
		<b>Research assignment due</b>
February 15	-	<b>Midterm study break</b>
February 17	-	<b>Midterm study break</b>
February 22	-	Effective conclusions
		<b>Quiz #2</b>
February 24	-	Manuscript form
March 1	-	MLA documentation

- March 3 - Concreteness
- March 3 - **Essay #2 due**
- March 8 - Avoiding pretentious prose
- March 15 - **Class cancelled for Community Day**
- March 17 - **Midterm test**
- March 22 - Strategies for conciseness
- March 24 - Non-discriminatory language
- March 29 - Sample essay discussion
- March 31 - Word choice and common problems of diction
- April 5 - Writing clinic: persistent problems
- April 7 - Sample essay discussion
- April 7 - **Essay #3 due**
- April 12 - Exam review