

EN 295

Advanced Expository Writing

Semester: Fall 2014
Days: W F 4:00-5:15 pm
Room: L2100

Number of credits: 3

Prerequisite:
EN 115

Instructor: Dr. J. Goossen
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Office: L2065
Office hours: T Th 2:00-3:00 pm

Course Description:

Students in this course will develop their academic writing skills. A variety of writing pedagogies will be used, but special emphasis will be given to peer and professor editing, and students will be given ample opportunity to revise their work. Exposition and argumentation are the chief forms of essay writing in this course.

Further Course Information:

This course considers many of the most important landmarks of writing in English. These landmarks, though, are not simply sights to be seen or texts to be read; rather, they teach us something about *how* to read, and how people have read in the past. Students will thus gain a valuable ground for further literary and humanistic studies, and for becoming more thoughtful, civilized human beings.

Expected Learning Outcomes:

Diligent students will:

- Build understanding of good English grammar, syntax, and punctuation as the bedrock for all competent writing.
- Develop their ability to describe, explain, analyse, and persuade in non-fiction prose.
- Develop their capacity for critical analysis of ideas and

Important Dates:

First day of classes: September 3, 2014
Registration revision period: September 14, 2014
Last day to request revised examination: October 27, 2014
Last day to withdraw from course: November 12, 2014
Last day to apply for time extension for coursework: November 24, 2014
Last day of classes: December 9, 2014

Final Exam: none

Time:

Room:

their written form.

- Sharpen their appreciation of and capacity for clarity, concision, and liveliness, the central elements of good written style.
- Learn basic editing skills.

Outline:

See last page.

Requirements:

- All assignments are **due at the beginning of class** on the date specified.
- **All** assignments must be submitted to receive a passing final grade.
- **Extensions** may be granted on essay assignments in exceptional circumstances, but must be arranged in advance (or vouched for by medical, etc. documentation). **Late papers** will be marked down one refined letter grade per class day (Tues-Fri) late, and may not be graded in a timely manner.
- **Readings and exercises** must be completed **before** the class for which they are assigned.
- The most current version of this syllabus, texts discussed in class, and any supplementary handouts will always be available on **Moodle**. Any **changes** to the syllabus will be announced in class and noted in the online version.

Participation – 20%

Even moreso than a typical literature class, participation – regular attendance and active engagement in class discussion – will be crucial to learning in this class. The participation grade will also register your completion of **short writing exercises**. These will be graded on a simple pass/fail basis: perfect completion will result in a perfect grade.

Imitation Assignments – 3 x 5% = 15%

Imitating the writing of good writers has historically been a crucial part of humanist education. These short assignments require students to discern what makes for attractive, compelling prose and to practice those qualities. **Due in class as specified on calendar.**

Editing Assignments – 2 x 5% = 10%

Each assignment will ask you make a substantive edit of an academic paper: one provided by the professor, one written by a peer.

Essays

Four essays will provide you with extensive opportunity to practice skills gained through study and shorter assignments. Each essay will be peer edited, and the last three may be revised and resubmitted.

Due in class as specified on calendar

- Essay 1: Definition (3 pp.) – 10%
- Essay 2: Analysis (3 pp.) – 10%
- Essay 3: Literary Evidence (4 pp.) – 15%
- Essay 4: Persuasion (5 pp.) – 20%

Further instructions for these assignments will be given well before they are due.

CLASSROOM ETIQUETTE

In order for each of us to get the most out of this class, please observe the following:

- Arrive on time. Attendance will be taken.
- Do not talk compulsively. Be self-aware and leave space for others' voices.
- Do not be silent. Speaking is a crucial aid to formulating your thoughts on a topic.
- No eating in class. Unslurped beverages are fine.
- Students may not use any device more technologically complex than a pen in our classroom. Beeping mobile phones will be confiscated.

Grade Summary:

The available letters for course grades are as follows:

Letter Grade	Percentage	Description
A+	96-100	Excellent
A	91-95	Excellent
A-	86-90	Excellent
B+	82-85	Good
B	75-81	Good
B-	72-74	Good
C+	68-71	Satisfactory
C	63-67	Satisfactory
C-	60-62	Satisfactory
D+	56-59	Poor
D	50-55	Minimum Pass
F	0-49	Failure

Textbooks:

Hacker, Diana. *A Canadian Writer's Reference*. 5th ed. Boston: Bedford St. Martin's, 2012.

Barnet, Sylvan, et al. *The Practical Guide to Writing, with Readings and Handbook*. 2nd Cdn. ed. Toronto: Pearson, 2007.

Dictionary: A good dictionary is crucial for this course and for all your studies. The mother of them all, the full

Oxford English Dictionary, is available online via the Ambrose Library website and our course Moodle site.

Additional readings may be assigned at the professor's discretion and made available on Moodle.

Policies:

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly, as the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions. If students do not wish to use their Ambrose accounts, they must arrange to have their Ambrose email forwarded to another email account.

During the **Registration Revision Period** students may enter a course without permission, change the designation of any class from credit to audit, and /or voluntary withdraw from a course without financial or academic penalty. These courses will not appear on the student's transcript. Courses should be added or dropped on the student portal by the deadline date

Students intending to withdraw from a course after the Registration Revision Period ends must apply to the Office of the Registrar by submitting a Request to Withdraw from a Course by the **Withdrawal Deadline**. Student who withdraw from a course after the Registration Revision period will not receive a tuition refund, and a grade of "W" ("Withdrawal") will appear on the student's transcript.

Students who withdraw from a course after the Withdrawal Deadline will receive the grade earned to date, in accordance with the course syllabus. A student obliged to withdraw from a course after the Withdrawal Deadline because of health or other reasons may apply to the Registrar for special consideration.

Students who find a conflict in their exam schedule must submit a **Revised Examination Request** form to the Registrar's Office by the deadline date. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; 2) three final exams are scheduled within three consecutive exam time blocks; 3) the scheduled final exam slot conflicts with an exam at another institution; 4) extenuating circumstances. Travel arrangements are not a valid excuse for re-scheduling or missing a final exam.

Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. Personal information, that is, information about an individual that may be used to identify that individual, may be collected as a requirement as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

Extensions

Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a **Course Extension** from the Registrar's Office. Requests for course extensions or alternative examination times must be submitted to the Registrar's Office by the deadline date. Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control".

Appeal of Grade

An appeal for change of grade on any course work must be made to the course instructor within one week of receiving notification of the grade. An appeal for a change of final grade must be submitted to the Office of the Registrar in writing within 30 days of receiving notification of the final grade and must provide the basis for appeal. A review fee of \$50.00 must accompany an appeal to review final grades. If the appeal is won, the fee will be refunded.

Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University College as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to give credit to another person's ideas or words. **Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college.** Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record. In order to discourage plagiarism, papers submitted for this course will be subjected to an originality analysis by *Turnitin* software. For more information, see http://turnitin.com/en_us/features/originalitycheck.

Students are strongly advised to retain this syllabus for their records.

Course Schedule – EN 295 – Fall 2014

Wednesday	Friday
<p>September 3 Course Introduction</p>	<p>September 5 Crash Course in Mechanics I <i>Read:</i> Barnet chapters 20, 21</p>
<p>September 10 Crash Course in Mechanics II <i>Complete for class:</i> Exercises, pp. 452-55</p>	<p>September 12 Shaping Paragraphs I: Internal organization <i>Read:</i> Barnet chapter 2, pp. 44-62 <i>Assignment:</i> Paragraph imitation 1</p>
<p>September 17 Shaping Paragraphs II: Introductions <i>Read:</i> Barnet chapter 3 pp. 62-67 <i>Complete for class:</i> Exercises 3-7, pp. 71-73 <i>Assignment:</i> Paragraph imitation 2 Paragraph imitation 1 due</p>	<p>September 19 Shaping Paragraphs III: Conclusions <i>Read:</i> Barnet chapter 3 pp. 67-71 <i>Complete for class:</i> Exercise 8, p. 73 <i>Assignment:</i> Paragraph imitation 3 Paragraph imitation 2 due</p>
<p>September 24 Spiritual Emphasis Days – No Class</p>	<p>September 26 Invention and Disposition, or Pre-writing and Outlining <i>Read:</i> Barnet chapters 1, 13 <i>Complete for class:</i> Exercise 2, p. 286. <i>Assignment:</i> Essay 1 - Definition Paragraph imitation 3 due</p>
<p>October 1 Description and Definition <i>Read:</i> Barnet chapters 10, 11 <i>Complete for class:</i> Description of a person exercise</p>	<p>October 3 Editing Technique; Peer Editing of Essay 1 <i>Read:</i> Barnet chapter 2 and TBA Essay 1 draft due</p>
<p>October 8 Elocution, or Sentence Revision I <i>Read:</i> Barnet chapters 4-5 <i>Complete for class:</i> Exercises pp. 88-90 Essay 1 due</p>	<p>October 10 Elocution, or Sentence Revision II <i>Read:</i> Barnet chapter 6 <i>Complete for class:</i> Exercises pp. 118-20; Questions pp. 141-44</p>

Wednesday	Friday
<p>October 15 Elocution, or Sentence Revision III Discussion – Essay 1</p>	<p>October 17 Critical Analysis I <i>Read:</i> Barnet chapter 8, pp. 146-73 <i>Complete for class:</i> Exercises (TBA) <i>Assignment:</i> Essay 2 – Analysis</p>
<p>October 22 Critical Analysis II</p>	<p>October 24 Peer Editing Essay 2 Essay 2 draft due</p>
<p>October 29 Writing About Literature I <i>Read:</i> Barnet chapter 18; Hacker pp. 541-57; 562-67 Essay 2 final due</p>	<p>October 31 Writing About Literature II <i>Assignment:</i> Essay 3 – Literature</p>
<p>November 5 Argument I: The Thesis <i>Read:</i> TBA <i>Complete for class:</i> Exercises (TBA)</p>	<p>November 7 Thesis Clinic Bring Essay 3 draft introduction to class</p>
<p>November 12 Peer Editing Essay 3 Essay 3 draft due</p>	<p>November 14 Argument II: Persuasion <i>Read:</i> Barnet chapter 12, pp. 233-36; 240-56; pp. 511ff (Lewis’s essay) <i>Complete for class:</i> Exercises pp. 254-56 Essay 3 final due</p>
<p>November 19 Research <i>Read:</i> Barnet chapter 16</p>	<p>November 21 Source Citation and Plagiarism <i>Read:</i> Barnet chapter 16 pp. 315-20 (review), 17, 22 <i>Complete for class:</i> Exercises p. 374 <i>Assignment:</i> Essay 4</p>
<p>November 26 Editing II <i>Assignment:</i> Editing assignment 1</p>	<p>November 28 Discussion – Essay 3, Editing Assignment 1 Editing Assignment 1 due</p>
<p>December 3 Topic TBA</p>	<p>December 5 Last Class – Looking back, looking ahead</p>

Essay 4 draft due to reader	Editing Assignment 2 due Essay 4 final due to professor on Tuesday, Dec. 9
All Assignments (including essay rewrites) Due Tuesday, Dec. 9	